



service contractors
conventions & expositions

**Sacramento Stage
Lighting**
410 N. 10th Street
Sacramento, CA 95811
(916) 447-3258
orders@sacstagelight.com

Sacramento Stage Lighting is pleased to serve as the official service contractor for the:

***Sacramento Home & Garden Show
October 7th – 9th, 2022
at Cal Expo***

BOOTH SPECIFICATIONS

- 🔧 Each 10'x10' booth will be provided with the following:
 - 8' high backwall and 3' high side dividers
 - One 500 watt/120 volt duplex electrical outlet

ELECTRICAL SERVICE

- 🔧 Each booth is provided with one 500 watt electrical outlet. If your exhibit requires more than the provided electrical service, or if you require special placement for your included outlet, please complete and return the Electrical Order Form, and distribution diagram if required, from this kit.

MATERIAL HANDLING

- 🔧 SSL can receive your shipment at either our advance warehouse or directly at Cal Expo, during exhibitor move in. Please reach out to us directly, to discuss these options.

PAYMENT

- 🔧 Payment in full must be submitted with all orders. Emailed or faxed orders must be accompanied by the completed credit card charge authorization form.
- 🔧 **Any orders received, *with payment*, by September 21st, are entitled to the discount prices on booth furnishings, carpet, and additional electrical service.**

Please contact an Exhibitor Services Representative at our office if you have any questions or special needs after reviewing this information.

We are dedicated to assisting you in creating a successful show experience.



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DO NOT WRITE IN THIS SPACE
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Furniture Order Form

CSF16

Qty	Description	Discount Price	Regular Price	Amount	Qty	Description	Discount Price	Regular Price	Amount
SKIRTED DISPLAY TABLES 24" WIDE X 30" HIGH					GREY/CHROME EXECUTIVE FURNISHINGS				
If no color is selected, we will match the show colors									
Select Color: <input type="checkbox"/> Blue <input type="checkbox"/> Red <input type="checkbox"/> Gold <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Teal <input type="checkbox"/> Green <input type="checkbox"/> Silver									
	4' table, Skirted 4 sides (N)	70.00	85.00			40" dia. x 30" high starbase table (A)	135.00	175.00	
	6' table, Skirted 3 sides	85.00	105.00			40" dia. X 40" high starbase table (B)	160.00	195.00	
	8' table, Skirted 3 sides	105.00	115.00			24"x36"x30" side table (C)	60.00	70.00	
	4th side draping (6' or 8')	30.00	40.00			24"x24"x30" side table (D)	50.00	60.00	
						24"x36"x17" cocktail table (E)	40.00	50.00	
						Upholstered side chair (F)	65.00	80.00	
						Upholstered arm chair (G)	70.00	85.00	

UNSKIRTED DISPLAY TABLES 24" WIDE X 30" HIGH				
	4' table, Unskirted	52.50	63.75	
	6' table, Unskirted	63.75	78.75	
	8' table, Unskirted	78.75	86.25	

STANDARD CHAIRS AND STOOLS				
	Grey plastic contour chair (I)	30.00	40.00	
	Black plastic side chair (J)	25.00	35.00	
	Black padded lounge chair (L)	45.00	60.00	
	Black padded counter stool (M)	60.00	70.00	

SKIRTED DISPLAY COUNTERS 24" WIDE X 40" HIGH				
If no color is selected, we will match the show colors				
Select Color: <input type="checkbox"/> Blue <input type="checkbox"/> Red <input type="checkbox"/> Gold <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Teal <input type="checkbox"/> Green <input type="checkbox"/> Silver				
	4' counter, Skirted 4 sides (O)	80.00	95.00	
	6' counter, Skirted 3 sides	95.00	115.00	
	8' counter, Skirted 3 sides	115.00	135.00	
	4th side draping (6' or 8')	35.00	45.00	

ACCESSORIES				
	30" dia. X 40" high cocktail round (Q)	110.00	150.00	
	Linen Color: <input type="checkbox"/> Black <input type="checkbox"/> White			
	Easel (R)	30.00	45.00	
	Chrome sign stand, 22"x28" vertical (S)	50.00	70.00	
	Literature rack (T)	85.00	100.00	
	Bag holder/Coat tree (U)	60.00	80.00	
	Wastebasket	15.00	18.00	

UNSKIRTED DISPLAY COUNTERS 24" WIDE X 40" HIGH				
	4' counter, Unskirted	60.00	71.25	
	6' counter, Unskirted	71.25	86.25	
	8' counter, Unskirted	86.25	101.25	

DISPLAY PANELS				
	4'X8' bulletin board (P)	60.00	90.00	
	Double faced, Velcro receptive, Grey			
	<input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical			
	4'x8' pegboard	60.00	90.00	
	Single faced, woodgrain			
	<input type="checkbox"/> Horizontal <input type="checkbox"/> Vertical			

SPECIAL BOOTH DRAPING				
SELECT COLOR: <input type="checkbox"/> Blue <input type="checkbox"/> Red <input type="checkbox"/> Gold <input type="checkbox"/> Black <input type="checkbox"/> White <input type="checkbox"/> Burgundy <input type="checkbox"/> Teal <input type="checkbox"/> Green <input type="checkbox"/> Silver				
	8' high drapes (inc. pipe and drape)	5.00/ft.	8.00/ft.	
	3' high drapes (inc. pipe and drape)	3.50/ft.	5.00/ft.	
BARE PIPE FRAMES				
	8' high bare pipe frame	3.00/ft.	5.50/ft.	
	12' high bare pipe frame	5.00/ft.	7.50/ft.	

MISCELLANEOUS SPECIAL REQUESTS				
(Call for availability/rates)				

PAYMENT POLICY

To obtain the discount price,
 we must receive your order,
 with payment, no later than September 21st.

Qualified Discount Total _____

Regular Total _____

EXHIBITOR _____ SHOW _____ CA State Fair _____ BOOTH# _____

ADDRESS _____

CITY, STATE & ZIP _____

PHONE _____ E-MAIL _____

CONTACT NAME _____ ORDER DATE _____

CANCELLATION CHARGE: Items ordered and delivered to booth but subsequently cancelled are subject to 100% of the above charges to cover labor involved.



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Carpet Order Form

9d10

STANDARD SIZE BOOTH CARPET

Rental includes installation, front edge taping, and removal at show closing. If no color is indicated, blue carpet will be installed.

SELECT CARPET COLOR: Red Blue Black Grey Green Pepper

Size	Qty	Disc Price	Reg Price	Amount	Size	Qty	Disc Price	Reg Price	Amount
10' x 10'		\$205.00	\$295.00		9' x 10'		\$195.00	\$285.00	
10' x 20'		\$390.00	\$490.00		9' x 20'		\$350.00	\$440.00	
10' x 30'		\$535.00	\$670.00		9' x 30'		\$440.00	\$530.00	
10' x 40'		\$680.00	\$860.00						

Two carpets ordered for island & peninsula booths require additional taping, dye lots do not match

9' carpet is installed at the front edge leaving 1' uncarpeted at the rear of the booth. Two carpets ordered for island & peninsula booths equal 18' width, not 20', and require additional taping, dye lots do not match.

ADDITIONAL TAPING

Required on all standard size carpets ordered for corner, island, and peninsula booths.

Description	Qty	Discount price	Regular price	Amount
Additional taping per foot		\$.65/ft.	\$.75/ft.	

CUSTOM CUT TO FIT CARPET

Rental includes installation, all taping, and removal at show closing. If no color is indicated, grey carpet will be installed.

SELECT CARPET COLOR: Red Blue Black Grey Green Pepper

Description	Qty	Discount price	Regular price	Amount
Size _____ x _____ Cut to fit carpeting	_____ sq. ft.	\$2.85/sq. ft.	\$3.65/sq. ft.	

CARPET PADDING

Add a layer of comfort with 1/2" foam padding. Rental includes installation and removal at show closing.

Description	Qty	Discount price	Regular price	Amount
Size _____ x _____ Single layer padding	_____ sq. ft.	\$1.20/sq. ft.	\$1.55/sq. ft.	
Size _____ x _____ Double layer padding	_____ sq. ft.	\$1.90/sq. ft.	\$2.70/sq. ft.	

PROTECTIVE PLASTIC COVERING

Protect your booth carpet from the mess of set-up with a protective layer of visqueen. Price includes installation.

Description	Qty	Discount price	Regular price	Amount
Size _____ x _____ Plastic Covering	_____ sq. ft.	\$.60/sq. ft.	\$.80/sq. ft.	

PAYMENT POLICY: To obtain the discount price we must receive your order, with payment, no later than fourteen (14) days prior to the first show day. (September 21st).

Qualified Discount Total _____

Regular Total _____

EXHIBITOR _____ SHOW _____ BOOTH# _____
 PHONE _____ E-MAIL _____
 CONTACT NAME _____ ORDER DATE _____

CANCELLATION CHARGE: Items ordered and delivered to booth but subsequently cancelled are subject to a 100% cancellation fee.



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Electrical Order Form

SCA717A

120 VOLT ELECTRICAL OUTLETS

Power Required	Qty	Discount Price	Regular Price	Amt
Duplex Outlet up to 500 watts or 5 amps		\$95.00	\$130.00	
Duplex Outlet up to 1000 watts or 10 amps		\$115.00	\$150.00	
Duplex Outlet up to 1500 watts or 15 amps		\$145.00	\$175.00	
Duplex Outlet up to 2000 watts or 20 amps		\$175.00	\$220.00	

ELECTRICAL PLACEMENT

Island Booths: Undraped island booths must submit a distribution diagram indicating outlet placement. If your distribution diagram is not received prior to show move-in SSL will install one drop at our discretion. Relocation of service after initial installation will be subject to additional labor charges.

Inline / Peninsula Booths: Service is installed on the floor near the center backwall for all inline and peninsula booths.

If you require distribution somewhere other than the standard placement described above you must provide a distribution diagram with your order (additional labor charges apply).

Special Distribution / Under Carpet Installation Required?

YES NO

SUPPLEMENTAL LIGHTING

Description	Qty	Discount Price	Regular Price	Amt
150 watt floodlight on stanchion*		\$70.00	\$100.00	
Double 150w floodlight on stanchion*		\$100.00	\$150.00	
1000 watt overhead floodlight**		\$250.00	\$320.00	

MATERIALS

Description	Qty	Discount Price	Regular Price	Amt
25' Edison extension cord		\$25.00	\$30.00	
Power strip		\$25.00	\$30.00	

* In-line booths only

**Not available in some locations, additional rigging charges apply

The following service will require labor & materials for final connection to exhibitor's equipment.

208 VOLT POWER & MOTOR ELECTRICAL SERVICE

Power Required	Qty	208v / 1Ø		208v / 3Ø		Amount
		Disc Price	Reg Price	Disc Price	Reg Price	
20 amps or 2 H.P.		<input type="checkbox"/> \$215.00	<input type="checkbox"/> \$270.00	<input type="checkbox"/> \$285.00	<input type="checkbox"/> \$370.00	
30 amps or 2 H.P.		<input type="checkbox"/> \$320.00	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$400.00	<input type="checkbox"/> \$520.00	
50 amps or 3 H.P.		<input type="checkbox"/> \$410.00	<input type="checkbox"/> \$515.00	<input type="checkbox"/> \$505.00	<input type="checkbox"/> \$655.00	
amps (see below)		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Additional service options are available by quote.

Double electric rates for outlets requiring 24-hour service.

Exhibitors may not use outlets unless ordered or provided by show management as part of your booth package. Exhibitors found utilizing power without an order will be charged the regular rates based on the maximum wattage in use at the time of inventory. Sharing power or use of facility outlets is prohibited.

ELECTRICAL LABOR RATES

Standard / Ground Labor
 \$75.00/hr. ST
 \$112.50/hr. OT

PAYMENT POLICY: To obtain the discount price we must receive your order, with payment, no later than September 21st, 2022.

Electrical Service \$ _____
 Standard Labor \$ _____
 Labor w/Lift (if required) \$ _____
 Materials (if required) \$ _____

ORDER TOTAL \$ _____

NOTE: ALL PRICES INCLUDE POWER USAGE AND SURCHARGE PAID TO THE FACILITIES

EXHIBITOR _____ SHOW _____ BOOTH _____
 PHONE _____ E-MAIL _____
 CONTACT NAME _____ ORDER DATE _____

CANCELLATION CHARGE: Items ordered and installed are subject to a 100% cancellation fee.

Electrical Conditions and Regulations

- 1. Exhibitors may not use outlets unless ordered or provided by show management as part of your booth package. Exhibitors found utilizing power without an order will be charged the regular rates based on the maximum wattage in use at the time of inventory. Sharing power is prohibited,**
- 2. Building utility outlets are not part of booth space and are not to be used by the exhibitors unless specifically designated by Sacramento Stage Lighting.**
- 3. Unauthorized use of power not paid for will result in shut-down of electrical service.**
- 4. The charge for 24 hour service is double the normal rate.**
- 5. The minimum outlet for dedicated electrical line for computers is 2000 watts or 20 amps.**
6. All exhibitors' equipment shall meet N.E.C. and be clearly labeled as to type of current, voltage, phase, cycle, horsepower, etc. We are not responsible for problems arising from unlabeled or mislabeled equipment, or the use of non-standard wiring practices on exhibitor's equipment.
7. All equipment, regardless of source of power, must comply with all federal, state, and city safety codes.
8. The use of open clip sockets, latex or lamp cord wire is prohibited.
9. Under no circumstances shall anyone other than the "house electrician" make special or direct wiring electrical connections.
10. All material and equipment furnished by SSL for this service order shall remain the property of STL, Ltd. and shall be removed only by SSL at the close of the show.
11. All exhibitors' cords must be of the 3 wire grounded type. All electrical service over 120 volts or 20 amps must have a disconnect switch furnished by the exhibitor or provided by SSL. Local ordinances prohibit more than two (2) connections per disconnect.
12. Claims/complaints will not be considered unless filed by exhibitor prior to close of exposition.
13. Sacramento Stage Lighting is not responsible for voltage fluctuations or power failure because of temporary conditions.



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ELECTRICAL DISTRIBUTION DIAGRAM

ELECTRICAL PLACEMENT

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Inline / Peninsula Booths: Service is installed on the floor near the center backwall for all inline and peninsula booths.

If you require distribution somewhere other than the standard placement described above you must provide a distribution diagram with your order (additional labor charges apply).

Exhibitor Name: _____ Show Name: _____

Contact: _____ Booth Number: _____

Phone: _____ Email: _____

To ensure that your electrical outlets are placed properly please use the table below to indicate where power should be installed. Remember to indicate the scale of the grid (e.g. one square = 2 feet), and the dimensions of your booth space. Mark outlet locations in watts or amps and be sure this corresponds with the requirements on your Electrical order form. **Distribution is charged on a time and material basis.**

Scale: 1 square = _____ feet Booth dimensions: _____

Adjacent booth number or landmark _____

Adjacent booth number or landmark _____

Adjacent booth number or landmark _____

Adjacent booth number or landmark _____